



Members in attendance: April Blood, Matthew Dowd, Pam Duncan, Lone East, Kathryn Evans, Max Fightmaster, Marjorie Hartleben, Leslie Kallenborn, Linda Leising, Nancy Lupi, Deirdre McDonald, Richard Newsome, Ruth Nine-Duff, Michele Novachek, Peggy Walchalk, Nathan Yost

Meeting held via Microsoft Teams

1. Ziptastic Award Presentation – **Michelle Jenson**, Data Systems Specialist, Office of the Registrar
Nominated by Wendy Phillip, Senior Associate University Registrar

12:39/Call to Order – Michele Novachek

2. Approval of May 2020 minutes. First: Marjorie Hartleben; Second: Max Fightmaster

3. SEAC Elections coming up – Peggy Walchalk

- SEAC terms are for three years and run from September 1 through August 31.
- Six members have terms expiring and are eligible to continue as follows:

Name	Will continue for a new term?
April Blood	Yes, 3 years
Pam Duncan	Yes, 3 years
Max Fightmaster	Maybe. Will email Peggy directly.
Marjorie Hartleben	Yes, 1 year ex officio
Leslie Kallenborn	Yes, 3 years
Peggy Walchalk	Yes, 3 years

- Nominee process for new members, if needed, will be discussed at the July meeting.

4. SEAC Groups – Michele Novachek and Peggy Walchalk

- Michele sent an email to Committee members detailing this new groups initiative and a list of randomly assigned names.
- Michele sent a mass email to the constituency explaining this new initiative.
- Discussion about waiting to make initial contact until after UA’s upcoming staff reductions. Official vote taken: 16 attendees.

Count	Vote
13	Yes, wait to launch until after staff layoffs.

- Discussion of introductory email content.
 - i. First paragraph will be a personal introduction by the SEAC member. Perhaps include some information from the biography each member submitted.
 - ii. Pam’s SEAC Introduction, including Our History, Our Advocacy, and Our Goals.
 - iii. Add UA being part of OSCHE since its founding in 1991.
 - iv. Add past/current events that SEAC has participated in or spearheaded: baseball game, volunteering, ice cream social.
 - v. Add Ziptastic awards.
 - vi. Add info about at-large members serving on UC Committees.
- Name of this initiative: Groups or Teams? Discussion and informal vote held. Majority voted for Teams.
- Long-term goals and possibilities as this program becomes established – interactive team activities, perhaps competition(s), want to make people more aware, get people connected. A positive experience.
- Michele and Peggy will draft and share with everyone for comments, revisions.

5. SEAC Share: Matthew Dowd – CBA

- Been with CBA for 18.5 years; serves as CBA's dedicated technology expert. Works closely with ITS personnel. Handles the technology needs for the College and CBA's computer labs. Co-worker retired last December, so a two-person office is now a one-person office – him.
- Personal interests include gardening, hiking, tennis, and photography. In his five raised beds, he raises multiple types of lettuce, carrots, kohlrabi, zucchini, green beans, peas, potatoes, and herbs. He's also hoping for strawberries!

6. CPAC Invitations – Michele Novachek

- "Achieving Balance & Stress" by Kathy Miracle was held June 8th and was amazing with lots of good tips. The recording is posted. Michele will share the link.
- "Unconscious Bias" will be held Friday, June 19th and is also presented by Kathy Miracle. Michele will send the invite to all SEAC members.

7. Questions UC Reports/Open Discussion

- Will SEAC have an FY21 budget and will it be the same amount? Unknown at this time.
- Discussion regarding HR's email about retirement. People have a lot of questions. SEAC has emailed Sarah Kelly but has not yet heard back.
- Possible future issue for SEAC to champion: protections for staff who are within a set range to reaching a retirement milestone (30 years). Military practice of sanctuary used as example for people who are within two years of reaching their twenty year milestone. Peggy will reach out to OSCE and other schools.
- Brief review of CITI's Returning to Campus After COVID-19 training being offered to all UA employees and students through September 30th.

Meeting adjourned at 1:56pm. First: Max Fightmaster; Second: Deirdre McDonald